

Notification by officeholder of resignation or retirement

This form must be accompanied by a copy of the letter of resignation, as provided to the company. If there is insufficient space in any section of the form, you may attach an annexure. (See annexure requirements in guide)

Company/ scheme details	Company/scheme name
	<input type="text"/>
	ACN
	<input type="text"/>

Lodgement details	Who should ASIC contact if there is a query about this form?
	Firm/organisation
	<input type="text"/>
	Contact name / position description
	<input type="text"/>
	ASIC registered agent number (if applicable)
	<input type="text"/>
	Telephone number
	<input type="text"/>
	Postal address or DX address
	<input type="text"/>
	<input type="text"/>

1 Officeholder details

Family name	Given names
<input type="text"/>	<input type="text"/>
Former name	
<input type="text"/>	
Date of birth (DD/MM/YY)	
<input type="text"/>	
Place of birth (town/city)	state/country
<input type="text"/>	<input type="text"/>

2 Resignation or retirement details

Office held
<input type="checkbox"/> Director
<input type="checkbox"/> Secretary
<input type="checkbox"/> Alternate director
Date of cessation (DD/MM/YY)
<input type="text"/>

Signature

This form must be signed by the resigning company officeholder.

I certify that the information in this form is true and complete and that the attached document marked (_ _ _) is a true copy of the original letter of resignation given to the company on the following date:

Date letter of resignation sent to company (DD/MM/YY)

Name

Signature

Date signed (DD/MM/YY)

Lodgement Send completed and signed forms to: Australian Securities and Investments Commission, PO Box 4000, Gippsland Mail Centre VIC 3841.

For help or more information
Telephone 1300 300 630
Email info.enquiries@asic.gov.au
Web www.asic.gov.au