## **T&D SOLUTIONS, NORTHERN REGION**

## EMPLOYMENT APPLICATION

DATE	

T&D Solutions is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including age, sex, color, race, creed, national origin, religion, marital status, sexual orientation, political belief or disability.

Federal law prohibits the employment of unauthorized aliens. All persons hired must submit satisfactory proof of employment authorization and identity within three (3) days of being hired. Failure to submit such proof within the required time shall result in immediate employment termination.

PERSONAL DATA:		<u> </u>	
First Name	Middle	Last	
Street Address	City	State	Zip Code
Home Telephone Number	Social Security Number	Driver's L	icense #
Daytime Telephone Number at wh	ich we may contact you		
Mobile Telephone Number at which	ch we may contact you		
Are you 18 years of age or older?	Yes_ No_		
Have you ever been convicted of a	crime? Yes	No	
If "Yes", please explain:			
How were you referred to T&D So	lutions? Please circle the nun	nber of the mo	ost appropriate response.
College Recruiter Er or or University Agency	mployee Advertisement	5 No Referral; Walk-In	6 Other:
<b>POSITION PREFERENCES:</b> For what position are you applying	?		
Salary desired: \$	per(specify	hour, week o	or year)
Schedule desired: Full-time	_ Part-time_	#of Hours pe	er week
Could you work overtime? You	esNo		
What date could you start work?			

Equal Opportunity/Affirmative Action Employer

Could you travel if required by this position: Yes %of timeNo
EDUCATION:
High School:
City and State:
Degree or # of years completed:
College: Grade point average:
City and State:_
Degree or # of Years Completed_
Major or Subject: Grade point average
List any certificates earned or in progress, and/or any additional training programs not included in your formal education
List any Professional Affiliations to which you belong (please do not list activities which would indicat age, sex, color, race, creed, national origin, religion, marital status, sexual orientation, political belief, or disability):
PREVIOUS EMPLOYMENT: List your current or most recent employment first. Include work related internships, military and volunteer work. Current Employer:
City and State:
Telephone Number
Supervisor's Name and Title:
Position Title:
Reason for Leaving:
Salary: per Hour Week Month Year (circle one)
Dates of Employment: From: To:
May We Contact Your Employer: Yes No

## PREVIOUS EMPLOYMENT CONTINUED:

Previous Employer:				
City and State:				
Telephone Number:				
Supervisor's Name and Title				
Position Title:				
Reason for Leaving:				
Salary: per Hour Week Month Year (circle one)				
Dates of Employment: From To:				
May We Contact Your Employer: Yes No				
Previous Employer:				
City and State:				
Telephone Number:				
Supervisor's Name and Title:				
Position Title:				
Salary: per Hour Week Month Year (circle one)				
Dates of Employment: From:				
May We Contact Your Employer: Yes No				
PROFESSIONAL REFERENCES:				
Name Title Company Phone Professional				

## RELEASES AND APPLICANTS SIGNATURE:

In connection with my application for employment and as a condition of continuing employment, I understand that investigative background inquiries may be made on me including previous employers, schools, consumer credit, criminal convictions, motor vehicle, and other reports. These reports will include information as to my character, work habits, performance, education, compensation, and experience along with reasons for termination of employment from previous employers. Furthermore, I understand that the company may be requesting information from various federal, state, and other agencies which maintain records concerning my past activities relating to my driving, credit, criminal, civil, and other experiences as well as claims involving me in the files of insurance companies. I authorize without reservation, any party or agency contacted to furnish the above mentioned information and release all parties involved from liability and responsibility for doing so. I hereby consent to obtaining the above information from T&D Solutions and/or any of their agents. This authorization and consent shall be valid in original, fax, and copy form.  Initial
All hiring and employment with T&D Solutions is at will. I understand this application is not an
employment contract, nor can it be used to create one. Employment by T&D Solutions has no specific term and may be terminated by the employee or T&D Solutions with or without notice. I acknowledge that T&D Solutions has not made any promises or representations that differ from those contained in this paragraph.
I understand I must provide satisfactory documents to establish my identity and right to work in the United States, if I am offered a position with T&D Solutions, and that failure to provide this evidence will result in the termination of my employment.
I release and agree to hold harmless any individual, company, business institution or government agency from all liability with regard to furnishing information to T&D Solutions from all liability with respect to the receipt of such information.
I certify that the information I have furnished on this application form is true and complete. I understand that if any misrepresentation has been made by me verbally or in writing, any offer of employment made to me may be withdrawn or my subsequent employment with T&D Solutions may be terminated.
Applicant's Signature Date
Applications will be kept on file for 1 year after completion.